



Nature Care College

Student instructions for e-Learning – Self-paced delivery

Contents

Student instructions for e-Learning – Self-paced delivery.....	1
What is eLearning and Moodle?.....	2
How do I access my course?.....	3
How do I access the resources and materials?.....	7
How do I upload an Assignment	10
How do I complete an online Quiz?	12
How do I get my results?.....	13
Who can help me?.....	13

What is eLearning and Moodle?

Welcome to Nature Care College's e-Learning platform - Moodle. The following will give you instructions on how to access your resources for all enrolled subjects and how to submit assignments and assessments using the portal. Instructions will also be given on how to complete on-line quizzes and see your grades for the subjects you are studying.

How will Moodle help me?

Moodle will give you a simple clear view of learning activities and resources and enable you to access information whenever you require. Through this portal you will be able to receive all your learning materials and resources, submit assignments, take quizzes and tests online, do activities and see all your grades.

There will be a learner forum, where you can communicate with your classmates.

What do I need to know before using Moodle?

As a NCC student you will need to have a Windows or Mac computer with access to the internet. Moodle works well with different operating systems, but the latest version of Windows or Mac OSX are recommended.

Use a broadband connection (256 Kbit/sec or faster) through USB wireless modem, ADSL, T1/T2, fibre optic or cable. Dial-up access will be significantly slower, and we do not recommend it for using Moodle.

The recommended browsers are:

Desktop:

- Chrome
- Firefox
- Safari
- Edge

Mobile:

- MobileSafari
- Google Chrome

For the best experience and optimum security, we recommend that you keep your browser up to date.

Note that add-ons and toolbars can affect any browser's performance.

The following will need to be enabled:

- Cookies
- Popups (in both internet browser and security software)
- Javascript

Also, it is recommended that you are using the latest version of Adobe Flash Player and Adobe Acrobat Reader.

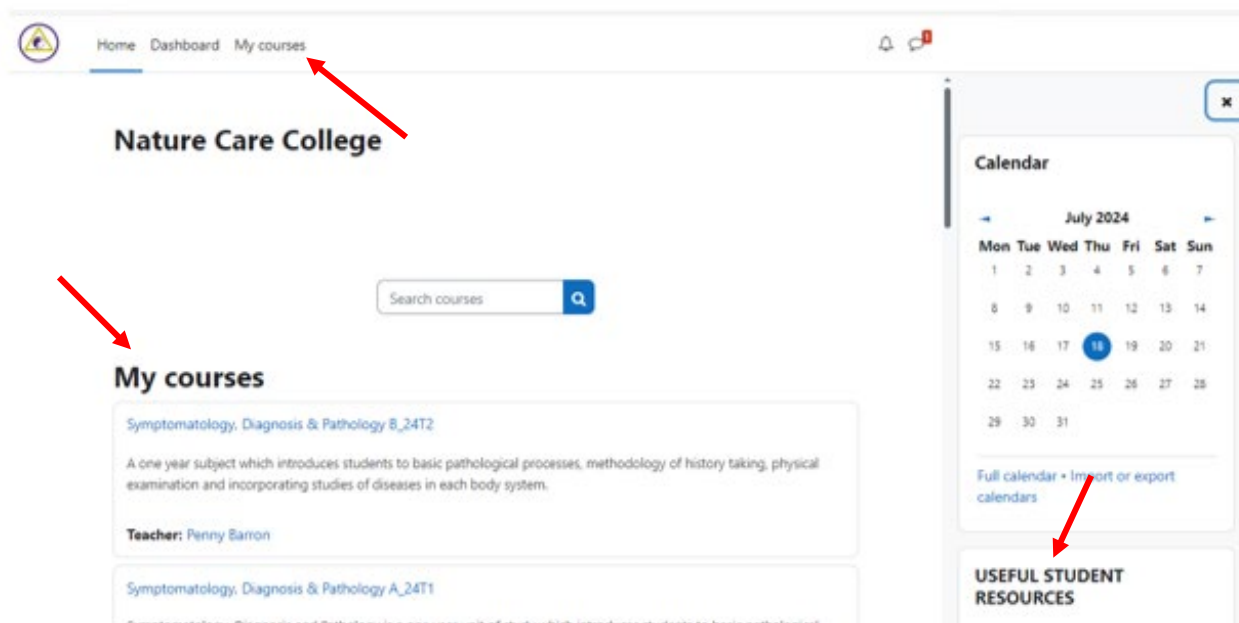
You need to have some basic web browsing and computer skills, including how to attach, upload and download a file.

Since Moodle is an online learning management system you will need to be online to access the information. Of course, there will be activities that you can do offline, so you will not be in front of the computer for the whole time.

How do I access my course?

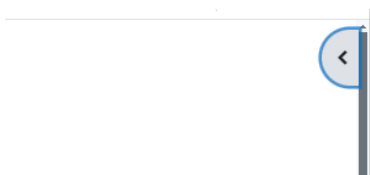
Once you have logged into the student portal (login details will be provided after enrolment), and clicked onto e-learning, the home page for the College will appear. You will only have access to Subjects that you have enrolled in.

Please note that subject access will not be available until one week prior to the start date.



On this home page you can see important links under **Useful Student Resources** on the right-hand panel. Here you can access Student Forms and other student resources.

You can open/close this panel via the little flag/X in the top right corner:

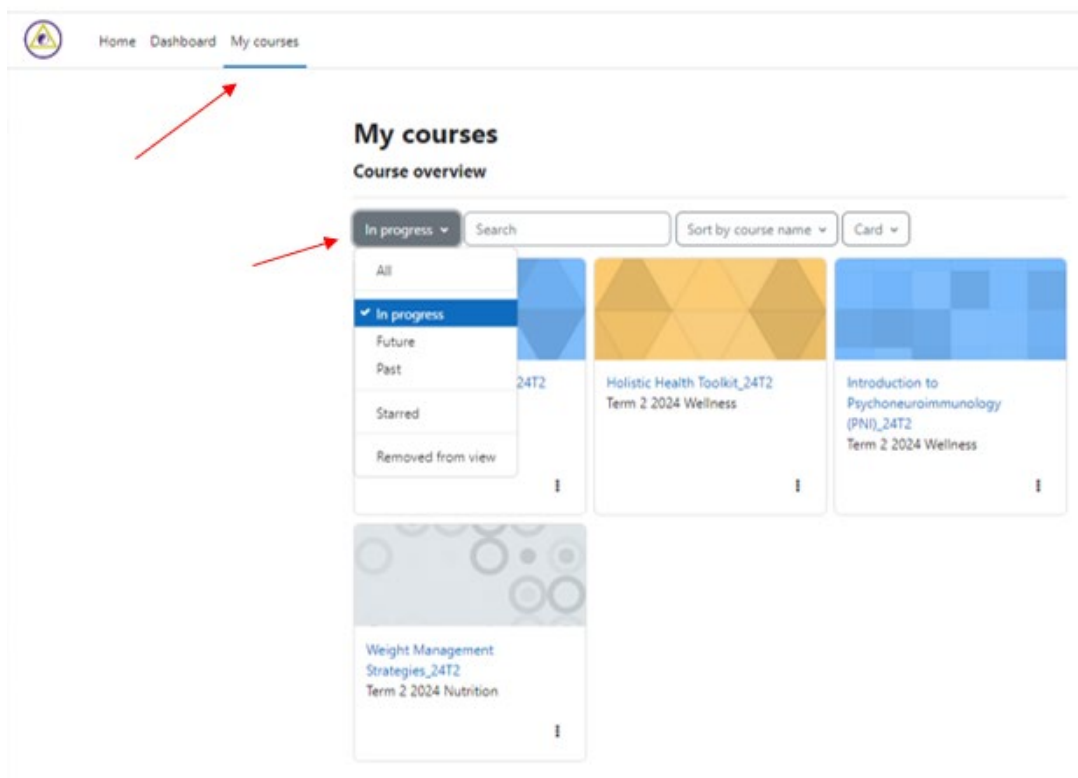


Up to 5 Subjects that you are enrolled in will appear under **My Courses** in the main panel.

A full list can of your subjects can be accessed via the **'My Courses' tab** on top of the Home page.

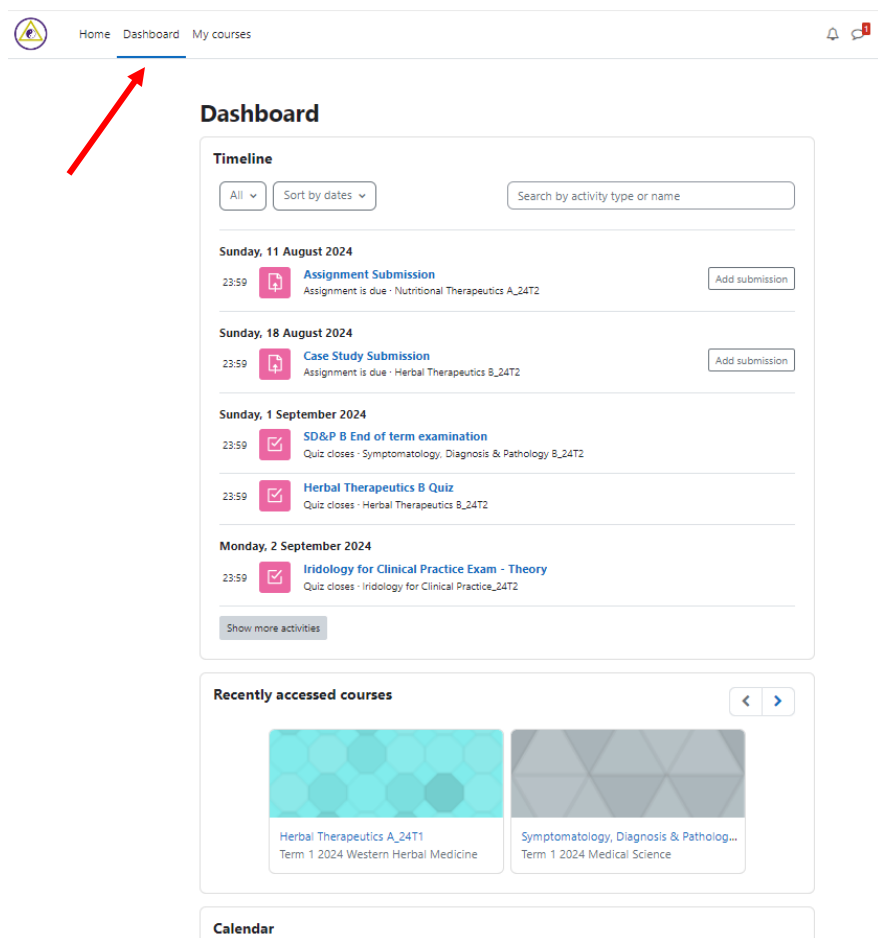
Here you can sort your subjects via the drop-down menu into **In-progress** and **Past** courses.

To go into the subject that you want, click on the name of the subject in the centre panel or in the course overview list.



Important: Online resources in the Student Portal are available to you one week prior to the start of each subject until the entire course program completion. If you wish to keep resources, please ensure that you download and save the relevant materials to your computer, as you will not have access to the materials from four weeks after the course program completion.

Dashboard View:



Home Dashboard My courses

Dashboard

Timeline

All Sort by dates Search by activity type or name

Sunday, 11 August 2024

23:59 **Assignment Submission**
Assignment is due · Nutritional Therapeutics A_24T2 [Add submission](#)

Sunday, 18 August 2024

23:59 **Case Study Submission**
Assignment is due · Herbal Therapeutics B_24T2 [Add submission](#)

Sunday, 1 September 2024

23:59 **SD&P B End of term examination**
Quiz closes · Symptomatology, Diagnosis & Pathology B_24T2

23:59 **Herbal Therapeutics B Quiz**
Quiz closes · Herbal Therapeutics B_24T2

Monday, 2 September 2024

23:59 **Iridology for Clinical Practice Exam - Theory**
Quiz closes · Iridology for Clinical Practice_24T2

[Show more activities](#)

Recently accessed courses

[Herbal Therapeutics A_24T1](#)
Term 1 2024 Western Herbal Medicine

[Symptomatology, Diagnosis & Pathology...](#)
Term 1 2024 Medical Science

Calendar


In your Dashboard, you can find a Calendar, Recently Accessed Courses, as well as a Timeline including important dates.

If you need to go back to the homepage click on the *Home* Tab on top of the page.

When you have logged into your subject, the below screen will appear. This is where you will find everything you need to complete this subject: the Subject Outline, the Learning Guide (if applicable), Assessment Pack or list of assessments and any other learning resources that may have been uploaded.

Each subject will have different types of resources available.

Note the Course Index that can be opened/closed in the top-left corner:



[Open course index](#)

Symptomatology, Diagnosis & Pathology B_24T2

[Course](#) [Grades](#) [Competencies](#)

On top of the page (1), you will see the name of the subject you are in.

You can see a *Grades tab under the subject name (2)*. This is where you will be able to find your grades for any assessments submitted for this subject. All your grades will be uploaded to the subjects that you are enrolled in.

In the main panel is where all the information is for you to complete your subject.

The screenshot shows a web interface for a course. At the top, a navigation bar includes 'Home', 'Dashboard', and 'My courses'. The main heading is 'Symptomatology, Diagnosis & Pathology B_24T2'. Below this, there are three tabs: 'Course', 'Grades', and 'Competencies'. A red arrow points from a box labeled '1' to the course title. Another red arrow points from a box labeled '2' to the 'Grades' tab. The main content area features a large image of a cell, followed by the text 'Welcome to Symptomatology, Diagnosis & Pathology B'. Below this, it states 'This online course is scheduled on Thursdays from 2.30pm - 4.30pm', 'Duration: 6 Jun - 29 Aug (excl. 11 Jul)', and 'Your trainer is Penny Barron'. A section titled 'Term 2 Study Options' lists two options: attending live lessons or reviewing content at leisure. A final paragraph describes the course content. On the right side, there is a 'Calendar' widget for July 2024 and a 'USEFUL STUDENT RESOURCES' section with links to 'Elearning student instructions', 'Reference Guide', 'Student Forms', and 'Examination/Practical Assessment'.

Home Dashboard My courses

Symptomatology, Diagnosis & Pathology B_24T2

Course Grades Competencies

2

1

Welcome to Symptomatology, Diagnosis & Pathology B

This online course is scheduled on Thursdays from 2.30pm - 4.30pm

Duration: 6 Jun - 29 Aug (excl. 11 Jul)

Your trainer is Penny Barron

Term 2 Study Options

Subjects have an online scheduled class time. You can choose to:

- Attend the scheduled class lesson live in real-time via the Nature Care Student Portal OR
- Review the course content & live recording at your leisure in-line with your own weekly study schedule via the Nature Care Student Portal

The course introduces students to basic pathological processes, medical terminology, pathogenesis and concepts of diseases covering a wide range of common disorder that occur in the main body systems.

Calendar

July 2024

Mon	Tue	Wed	Thu	Fri	Sat	Sun
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

Full calendar
Import or export calendars

USEFUL STUDENT RESOURCES

[Elearning student instructions](#)

[Reference Guide](#)

[Student Forms](#)

[Examination/Practical Assessment](#)

How do I access the resources and materials?

The resources for your subject will be in a few different formats, but mostly as PDF documents.

Your Learning Guides, readings and additional study resources (links to videos, etc) will be available for you to either view on the screen or download to your own computer. These will appear in the main panel.

Either in the top section as pictured below:



[Subject Outline 2026](#)



[Anatomy & Physiology Body Structure Learning Guide](#)



[Learner Forum](#)

Dear Learner,

This forum is for you to communicate with each other if you wish.

It is not monitored by College staff. If you need to contact the College, please email trainersupport@naturecare.com.au and a team member will respond to your query during college office hours. Office hours are Tuesday to Friday 9.30am to 3.30pm

Or by scrolling down to the individual Topic sections (if applicable):

▼ Topic 4 - Potency

LEARNING OUTCOMES

- Explain the concept of Potentisation
- Describe the process of Potentisation of the Decimal and Centesimal scales
- Explain the Principle of Minimum Dose
- Describe the remedy state of Arnica
- List the keynote symptoms of Arnica



THE DEVELOPMENT OF THE THEORY OF POTENCY

Although this is often thought to be the defining characteristic of homeopathy, it was really a fairly late development in Hahnemann's thinking. At first he had used small doses, certainly, but not tiny ones. Not until 1817 did he mention what later came to be called the potency concept; and the seemingly paradoxical notion that the more you dilute a medicine, the more powerful it becomes, was never accepted by all homeopaths. Most did allow that highly dilute substances do have a therapeutic action, but not all of them believed that the action becomes stronger as dilution continues.

Tasks:

1. Read through Topic 4 of your [Learning Guide](#).
2. Complete the Learning Activities in your [Learning Guide](#).

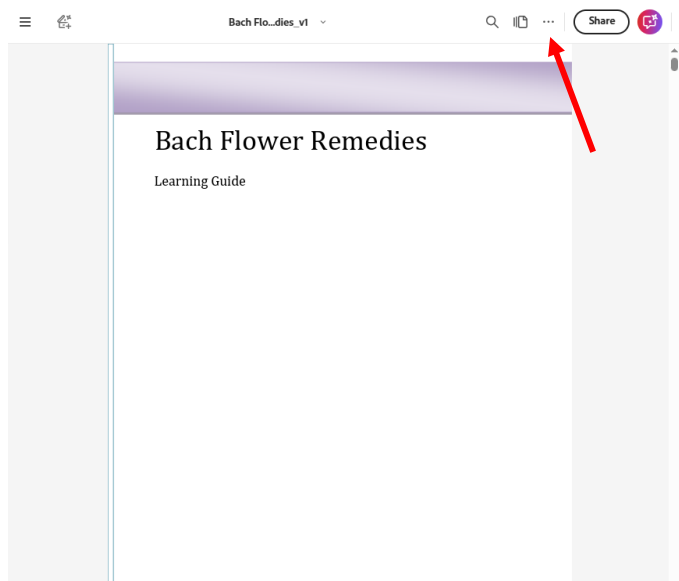


[Video: What does Potency mean in a Homeopathic Remedy? \(2 min\)](#)



[Video: LM potency for dispensing \(1 min\)](#)

You can access the resources by clicking on the file. The file will open on the screen, you can then choose to save it or print it.



How do I submit assessments/assignments?

Some subjects will require you to submit assessments, either by typing the answers directly into a text box or uploading a file using the portal.

There is a due date for each piece of assessment for the subject you are enrolled in. For self-paced students this is 6 months from enrolment date.

- The due dates are specified on eLearning.
- The Assessment Procedures document outlines the penalties for late submissions.

You must submit by the due date specified through the eLearning portal.

Assessment submission:

In the centre panel you will see your assignments. There are 2 types of assessment icons, depending on whether an assignment upload is needed (1) or whether you sit a quiz (2).

The screenshot displays the eLearning portal interface. At the top, there is a header bar with a box labeled '1' containing the number '1'. Below this, the header bar shows a PDF icon, the text 'Assessment Tasks', and a pencil icon. A red arrow points from box '1' to the PDF icon. Below the header bar, there is a large rounded rectangle containing a document icon, the text 'Written Assignment', and a pencil icon. Below this, there is a text box with the following text: 'Please prepare your assessment as described in SDP C [Assessment Tasks](#) document and submit your pdf file here. Once submitted, please email trainersupport@naturecare.com.au , so marking can be organized.' Below this, there is another header bar with a document icon, the text 'SD&P C End-of-term Quiz', and a pencil icon. A red arrow points from box '2' to the document icon. Below this, there is a text box with the following text: 'Please complete this quiz once you have studied all Topics in the Learning Guide. You have 2 hours and one attempt for this quiz.'

How do I upload an Assignment

Clicking on the title – e.g. **Assignment Submission** will take you into the assignment question. Here you will see submission status and a button *add submission*.

Submit using format - PDF.

Assignment Submission

Opened: Thursday, 4 December 2025, 12:30 AM
Due: Friday, 12 December 2025, 11:59 PM

Please prepare your assessment as described in SDP C [Assessment Tasks](#) document and submit your pdf file here.

Once submitted, please email trainersupport@naturecare.com.au , so marking can be organized.

Add submission



Submission status

Submission status	No submissions have been made yet
Grading status	Not graded
Time remaining	1 day 9 hours remaining
Last modified	-
Submission comments	> Comments (0)

Clicking on the add submission button will bring up the file submissions box.

You can click on *add (1)* and upload a file or drag and drop your file into the area with the arrow in a circle (2).

Assignment Submission

Opened: Thursday, 4 December 2025, 12:30 AM
Due: Friday, 12 December 2025, 11:59 PM

Please prepare your assessment as described in SDP C [Assessment Tasks](#) document and submit your pdf file here.

Once submitted, please email trainersupport@naturecare.com.au , so marking can be organized.

Add submission

File submissions

Maximum file size: 5 MB, maximum number of files: 2

1



2

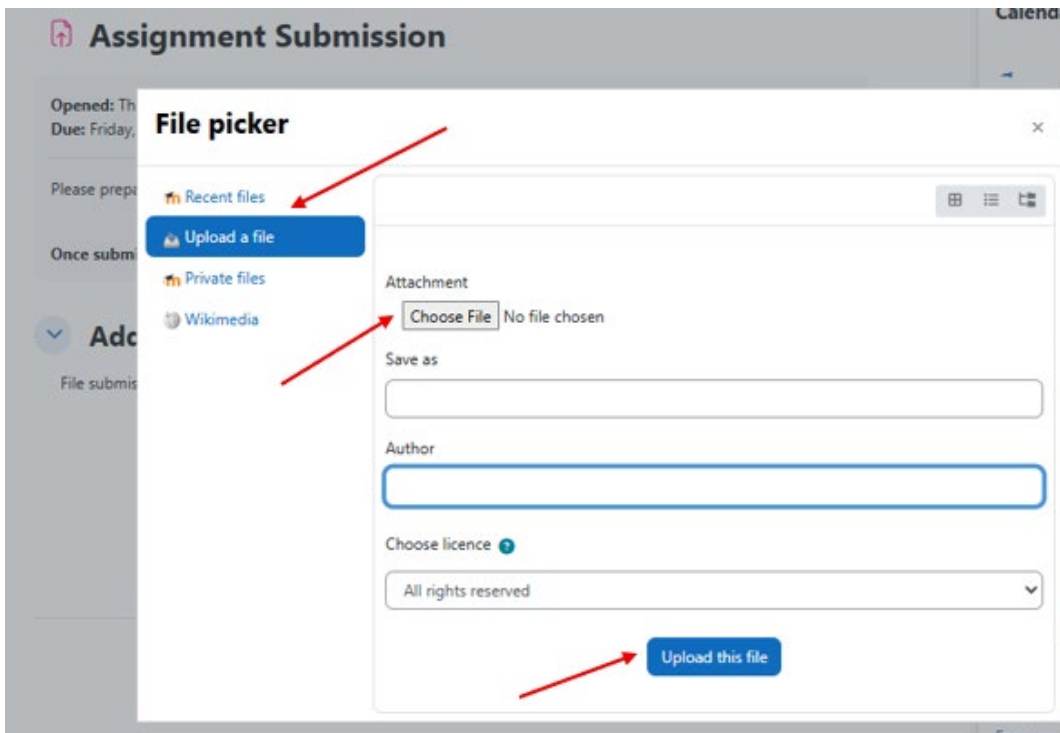


You can drag and drop files here to add them.

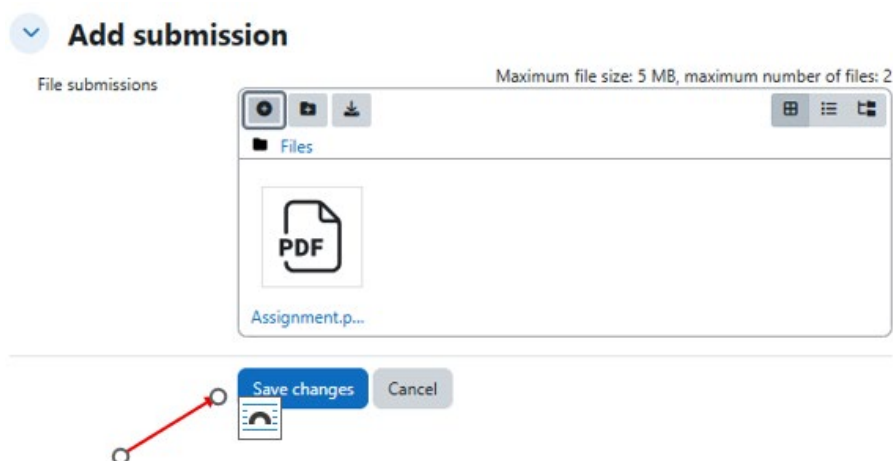
Save changes

Cancel

Clicking on the *add (1)* button brings up the file picker window. On the left panel click on *Upload a file* and then *Choose File* – this will open documents on your hard drive and you can choose your assignment. Once you have chosen your file, click on *Upload this file*.



Your file is now uploaded and ready to submit, click on save changes.



Once you have submitted your assignment, email trainersupport@naturecare.com.au so marking can be organized.

Once marked, you will receive an email informing you of this and you will be able to check comments/feedback (if applicable) and your marks in the grade book (details below under Grades).

How do I complete an online Quiz?

Some subjects will require you to complete one or more on-line quizzes.

You will find the due dates for these in the Assessment section. The Quiz will only be open for a specific period of time, e.g. one week. Please make sure that you complete the quiz within this timeframe.

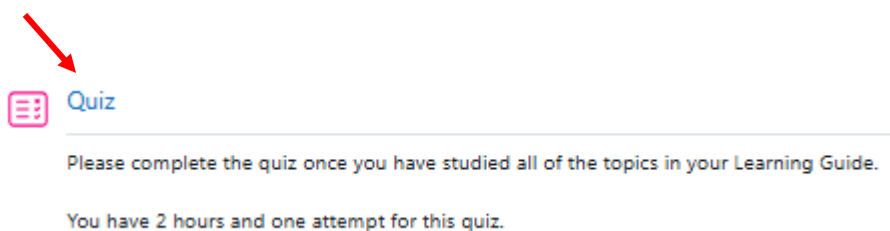
If you miss the due date, you will need to apply for a deferred exam. Quizzes must be completed within the timeframe specified, otherwise it will be considered a deferred exam. **So please check when the quizzes close!**

Please note a fee may apply for Deferred Exams - more information on Deferred Assessments can be found under Useful Student Resources – Extension/Deferred Assessment Request Form

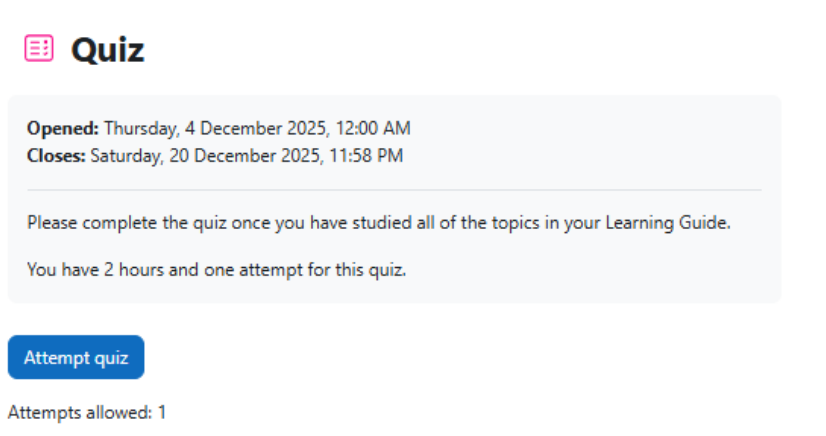
Please be aware that there is a time limit on the quizzes. You may only have 1 hour to complete the quiz, the system will register when you have started the quiz and will end it at the end of the hour.

Only attempt a quiz when you are ready to do so. Even though you may have your books and notes around you, you will need to know the material to be able to complete the quiz in the allocated time. Completing quizzes on-line does not mean that you do not have to study.

When you are ready to sit the quiz, click on the appropriate Quiz title,



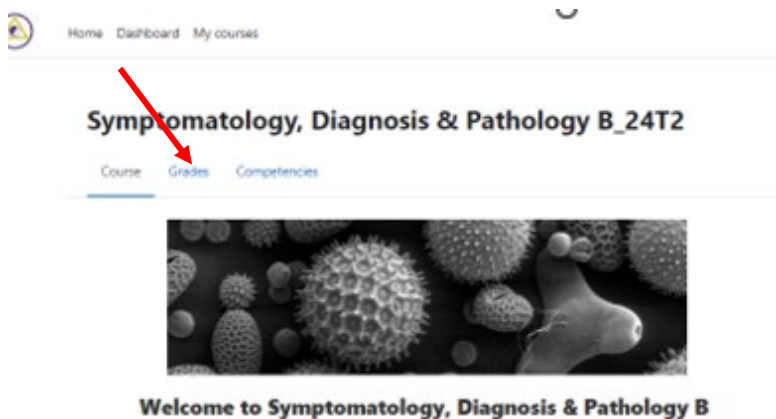
This will open a new window; just click on the blue **attempt quiz** button and the quiz will open to the first question.



Most quizzes are marked automatically by the system and your grade is added to the grade book. A few quizzes will need manual marking, in that case you will be prompted to email trainersupport@naturecare.com.au so marking can be organized.

How do I get my results?

You can view your results for most of the subjects through the Grades tab on eLearning.
To view your results, log into the student portal as usual and click on one of your subjects.
Click on the Grades tab



There are 2 views here:

Overview report – this will show all your subjects for the current term and the total grade for them. You can click on each one to get a detailed result picture.

The second is *user report* – this will show what you received for each assessment task.

If the subject has Pass/Fail only, then you will only see Pass- No higher grade in the letter grade.

How long will I have access to results?

You will have access to your results for the duration of the entire course program. The final access date will be four weeks after the course completion date. Please make sure that you print or save these results for your own reference as you will not receive a statement of achievement via mail or email.

Who can help me?

If you have any queries regarding your grades, or require assistance on any other aspect of eLearning, please email trainersupport@naturecare.com.au

We hope you enjoy your e-Learning experience!